

DRAFT MINUTES

2021/028

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting held in the Bernard Hall
Monday 27th July 2021 at 7.00pm

PRESENT: Ken Birkby (**KB**), Julia Ridout (**JR**), Lorraine Stevens (**LS**), Venetia Davies (**Clerk and RFO**).

Parishioners: There were 10 Parishioners present including Cllr Mick Caffrey (**MC**), Cllr Paul Irwin (**PI**) and Cllr Ashley Waite (**AW**).

NB: Action points highlighted.

Parishioners Question Time

There were no questions.

1. Apologies

Ken Brown, (**KMB**), Ravern Stevens (**RS**) and Ken Trew (**KT**).

2. Approval of Draft Minutes

The Draft Minutes of the June meeting were **agreed and signed** as a true record by KB, Chair.

3. Matters Arising

- **GDPR Legislation.** Clearing of files (**LS/CLERK**). Ongoing.
- **Local Parish Infrastructure Priorities and Future Workshops.** To inform Andy MacDougall, BCC of infrastructure priorities once results of Village Survey and Traffic Survey are known (**KT**)
- **Right of Access over VAHT land to Playing Fields.** The cost to grant the regularising of an easement is £750.00 +VAT. Background information emailed to Ashley Waite for follow up with Bucks Council.
- **Green Future Bucks.** Grants available for environmental projects.
- **PCSO Ken Stephenson.** KB to meet with Ken Stephenson.
- **Annual Village Meeting (AVM).** The Parish Council to revisit later in the year.
- **Tree Asset Register.** KB/PR to survey trees for register (Honey Locust to be included).
- **Speed Indicator Device (SID)** for the village at various locations. Colin Woolford has examined potential sites (26.07.21). **ACTION: KB/RS to progress application to Haddenham and Waddesdon Community Boards for funding.**
- **Voneus Broadband installation.** **ACTION: KMB to request communications from Voneus detailing works in village to upload on website/Village Voice.**
- **Cuddington Infrastructure Projects 2021-2033.** Ongoing. Wi-Fi in Village Hall. The meeting felt strongly that the Bernard Hall should have Wi-Fi. The installation costs could be met by the Community Board funding. **ACTION: AW to provide details of Wi-Fi for Village Halls to KB for discussion with Bernard Hall Committee.**
- **Cuddington Green Initiative** ongoing (KT/LS/JR).

4. Declarations of Interest

There was none pertaining to the agenda. All Parish Councillors have declared an interest in the Neighbourhood Plan.

5. Cuddington Neighbourhood Plan

Due to the workload of the Planning department, Bucks Council has been unable to consider submitted documents and set-up the public consultation procedure. Assuming a positive referendum, the rough timetable is that the Cuddington Neighbourhood Plan could be made by end February 2022 (the Referendum in early January). David Waker, Bucks Council has indicated that timings could

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change and will be subject to offer capacity and speed of decision making at key stages. Bucks Council will seek to give Cuddington a choice of examiner, but this could again delay the procedure.

6. Casual Vacancy/Co-option

There has been no request to fill the vacancy by election. Expressions of interest have been invited and four responses received. Due to apologies for absence, the Parish Council has agreed to delay co-option until the August meeting. **ACTION: CLERK to agenda for August.**

7. Traffic Measures and Aylesbury Road Safety

- Jonathan Fuller (Transport Strategy Officer, Bucks Council) has confirmed that Bucks Council is in receipt of the S106 contribution (£15,000 Rectory Homes) and is liaising with TfB for the initial feasibility study in May 2018 to be settled (£6,911.94). The Parish Council has requested that the remaining £8,088.06 be retained and earmarked to fund further traffic measures including the Aylesbury Road safety project.
- Peter Smyth (Team Leader, Network Improvement Team and TfB) has initiated the preparation of a Project Initiation Document (PID) (quote) and the initial guestimate: Preliminary design (£5-£8k), Safety Audit and Designers Response (£1,800) and Consultation (£2-£3k) assuming no traffic regulation orders) (only). This scheme is to address the overriding of vehicles on Aylesbury Road and the ability to cross safely at the current crossing point.

8. Village Maintenance, Colin Woolford, Local Area Technician

- Southways. Line indicator has been marked for 3 metre white line.
- Pedestrian safety at the crossing point of footpath CUD13. As there have been no injuries attributed to the bends, advice from Colin Woolford is that no further action is required. **ACTION: PI/AW/MC/KB to attend site visit.**
- Unofficial lay-by at the top of Dadbrook, near King's Cross. Works to commence September
- Poor condition of Bridleway 6. Awaiting
- Removal of the disabled parking space outside School House, Church Street. Agreed to be left for benefit of Churchgoers.

9. Parish Council Notice Boards

Clerk has applied for funding to the Vale of Aylesbury Housing Trust (VAHT) micro grant for one of the two Notice Boards. The VAHT has repaired the seat in Welford Way.

10. Playground – further works

The total cost of the new playground equipment was £22,096.20. Monitoring forms have been completed for receipt of grants from Community Boards (£9,406.75) and S106 monies (£10,688.10). The Parish Council will also claim back the VAT element (equipment: £3,562.70, Installation report: £60.00). **ACTION: CLERK to reassign surplus funds to Playground Reserve fund (£1,621.35).** Remaining S106 monies total £14,015.63. **ACTION: LS to propose further playground works at future PC meeting including new toddler equipment, a notice board for parents and repairs/maintenance to playground.** The PC was successful in its bid for £500 from the Wild Aylesbury Vale initiative. The outcome from the Heart of Bucks funding is awaiting before planting works commence in Autumn.

11. Correspondence

Email from Doug Kennedy regarding River Thame and the raw sewage discharging in Cuddington. **ACTION: JR to draft a response on behalf of the Parish Council to be submitted to Greg Smith MP. ALL to respond individually.**

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12. Reports from Councillors attending meeting and outside organisations

- **CPFA.** Minutes circulated.
- **H&W Community Board.** Minutes circulated.
- **Bucks Council Planning and Environment Service update 13/07/21.** Attended by KT. Planning applications are up by 36% since January to approximately 1,300 per month (this applies to the whole of the SE). Bucks Council is recruiting to fill vacant posts but are still below strength. It is re-structuring the 'legacy' district teams to standardise processes, IT, culture, etc for Bucks. The Bucks Local Plan has had some success identifying Brownfield sites in their Brownfield Call for sites. A further push for Brownfield sites will be made this summer. The VALP inspector's report is expected soon with adoption later in the year. 62 Neighbourhood Areas are identified in Bucks. 28 have *made* Plans and 18 are in progress. Neighbourhood planning will be influenced by adoption of VALP, National Planning Policy Framework (NPPF) changes, White Paper on planning and the Bucks Local Plan (These issues will be picked up in a review of the CNP in 2026). Enforcement is important to Buckinghamshire residents - there are 1500 cases that are open, 19 appeals and 5 public inquiries. Questions were mainly around inconsistencies between legacy districts and slow responses (because of re-organisation).

13. Contributions from Buckinghamshire Councillors

- **Cllr Ashley Waite.** Covid case numbers are reducing. Cases in over 60s are down to 1% and 90% of over 40s have been vaccinated. The biggest driver of current numbers is the under 30s. 'Grab a Jab' is operating daily at Stoke Mandeville stadium. The Haddenham and Waddesdon Community Board had a good first meeting with working groups up and running. AW is also chairing the Economy subgroup.
- **Cllr Paul Irwin.** A funding application has been submitted to the Community Board for the replacement Bernie Bus (5 years old). The Bernie scheme has been put forward for the Queen's Honour award which recognises the work of volunteer groups.
- **Cllr Mick Caffrey.** Chair of the Community Board Environment sub-group. The group is examining ways to create safer environments for cyclists, litter pickers, etc. Working groups are being formed to deliver ideas.

14. Planning:

- **21/02538/APP - 9 Hillside Cottages, Dadbrook, Cuddington, HP18 0AQ**
Two storey rear/side and single storey front extensions. Widening of dropped kerb and paving driveway. Rendering of existing walls. Comment date: 30th July 2021. Councillors raised the following concerns:
 - Necessity to widen access to provide car parking for 3 cars and concreting of green space.**ACTION: CLERK to return No Objections to Bucks Council but comment that, as the highways verge is to be removed and become part of the driveway, the curtilage is to be made good to a professional standard.**
- **21/02668/APP - Bentley House, Adjacent To Cowley Farm, Aylesbury Road, HP18 0BG**
Alteration, extension and conversion of existing building to form a five-bedroom dwelling with parking and amenity space. Comment date: 3rd August 2021
ACTION: CLERK to return NO OBJECTIONS to Bucks Council.
- **21/00714/APP - Brookfields Farm, Aylesbury Road, Cuddington, HP18 0BG**
Proposed new farm access and area of hardstanding. Comment date: 5th August 2021
ACTION: CLERK to return NO OBJECTIONS to Bucks Council.

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- **21/02873/APP - Land At Nunhayes, Great Stone, Cuddington, HP18 0AZ**
Demolition of outbuilding, erection of three detached dwellings and alterations to existing vehicular access. Comment: 10th August 2021. Councillors raised the following concerns:
 - Conflicts with VALP policy for non-allocated sites
 - Plot 1 is described as single storey but has bedrooms and bathrooms at 1st floor
 - Proposed vehicle access on Great Stone.
 - Overlooking and loss of privacy to neighbouring amenities (Plot 1 gable end)
 - Quality of design and effect on character and appearance of the conservation area. The importance of retaining the rural atmosphere.
 - Construction impacts on Great Stone – a narrow road that acts as a shared surface for vehicles, pedestrians, and horses. Supermarket deliveries and internet deliveries – amount of traffic underestimated.
 - Loss of trees – and protection of specimen trees in heart of village
 - Responsibility of hedges and trees beyond the curtilage of plots.**ACTION: CLERK to return OPPOSES to Bucks Council and indicate that the PC is prepared to call in/registered to speak at a Committee meeting. The PC full objection will be available to view [here](#):**

15. Finance

- a. **Balance from Minutes of previous meeting (22nd June 2021): £36,991.52**
 - **Receipts: £249.67** (£249.67 - final VAT return 2020/2021)
 - **BACS Debits: £0.00**
 - **Balance of Bank Account: £37,241.19** as at 20th June 2021)
Available Funds: £37,241.19
- b. **Orders for Payment: £1,885.99**
 - **Venetia Davies - £430.36** (£415.36) + £15.00 (Use of Home)
 - **Blades Turf Care - £823.20** (£275.00 + £55.00 VAT (village green grass cutting), £253.50 + £50.70 VAT (verge cutting), £157.50 + £31.50) (watering, 4.5 hours @ £35.00)
 - **Neal Waters - £190.00** (£180.00 Playground grass cutting – 4 cuts 2/7, 9/7, 15/7, 22/7/21) + £10.00 outstanding against price increase (April 2021 from £40 to £45)
 - **Ken Birkby - £89.67** (£8.47 postcrete for fixing dog bag bin), £34.79 footpath work fuel, £7.04 cable ties for playground/dog notices, £24.37 Dog signs, £15.00 Internal Audit gift)
 - **Steve Wright - £101.76** (£84.80 + £16.96 VAT) (Speed watch sign, stand and bag)
 - **Venetia Davies - £40.00** (Information Commissioners Officer - Data Protection Fee)
 - **Venetia Davies - £65.00** (Society of Local Council Clerks - £130.00 with Ashendon PC)
 - **Venetia Davies - £110.00** (Bucks Council)
 - **CPRE - £36.00** (Annual membership)
 - **BALANCE: £35,355.20** (Available Funds less Orders for Payment).
- c. **Management Report, July 2021** circulated.

16. Items for Information.

- Carriageway patching works in Aylesbury Road between Lammas Lane and Cannons Hill. 27th July 2021 for 4 days using a road closure between 7:00am and 6:00pm.

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The Agenda and Minutes of the Parish Council meetings can also be viewed at www.cuddingtonvillage.com

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www.facebook.com/Cuddingtonvillage

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- [The Queen's Green Canopy](#) Milly Soames outlined the tree planting initiative "*Plant a Tree for the Jubilee*", created to mark the Queen's Platinum Jubilee in 2022. Trees planted will be plotted on an interactive website. Milly suggested this could coincide with Buckinghamshire Council's large scale tree planting of approximately 543,000 trees (a tree for every woman, man and child in Bucks) in the next 10 years. A footpath avenue was suggested. **ACTION: CLERK to agenda.**

17. Date and Time of Next Meeting:

TUESDAY 24th AUGUST 2021 at 7.00pm in the Bernard Hall

*The Parish Council meet on **the 4th Tuesday of every month***